

Dawson Asset
ACKNOWLEDGEMENT & AGREEMENT FORM



AngloAmerican

Asset Form

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I, Bridgette Eiseley
Of Dawson

_(Asset user's full name)

(Site name)

I acknowledge that:

- Mobile phones/Laptops/Desktops are provided for business purposes, or to lend assistance in an emergency.

The following is strictly prohibited

- Irresponsible use of assets for private purposes.
- Lending my asset to someone not authorised to use it.
- Using my asset in hazardous environments or where use may interfere with other equipment.
- A mobile phone must not be utilized whilst driving a vehicle.
- Damages, loss or theft of an asset will be monitored and Angloamerican reserves the right to recover the cost of a replacement handset or repair from the employee if proven to be caused by negligence.
- It is an Angloamerican IM policy that iTunes is not to be installed on any Angloamerican desktop computer and an iTunes account is not allowed to be set up with your corporate credit card details.

I agree that:

- Assets will be returned to IM on the agreed last day of employment with Angloamerican.
- Employees responsibility to erase company mobile phone completely before returning to IM or the cost of the phone will need to be recuperated from the employee.

User's Full Name (Print)

Bridgette Eiseley

User's Signature

Date:

24-02-2021

Asset Type (Laptop/Desktop/Phone)	Asset ID	Additional Information
iPhone SE 64GB Black	Serial Number F19CV1X8PLJQ	IMEI 356497107245530