

Dawson Asset ACKNOWLEDGEMENT & AGREEMENT FORM



AngloAmerican

Asset Form

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I, LISA MORGAN
Of DAWSON

_(Asset user's full name)

(Site name)

I acknowledge that:

- Mobile phones/Laptops/Desktops are provided for business purposes, or to lend assistance in an emergency.

The following is strictly prohibited

- Irresponsible use of assets for private purposes.
- Lending my asset to someone not authorised to use it.
- Using my asset in hazardous environments or where use may interfere with other equipment.
- A mobile phone must not be utilized whilst driving a vehicle.
- Damages, loss or theft of an asset will be monitored and Angloamerican reserves the right to recover the cost of a replacement handset or repair from the employee if proven to be caused by negligence.
- It is an Angloamerican IM policy that iTunes is not to be installed on any Angloamerican desktop computer and an iTunes account is not allowed to be set up with your corporate credit card details.

I agree that:

- Assets will be returned to IM on the agreed last day of employment with Angloamerican.
- Employees responsibility to erase company mobile phone completely before returning to IM or the cost of the phone will need to be recuperated from the employee.

User's Full Name (Print) LISA MORGAN

User's Signature

[Signature]

Date: 2/2/21

Asset Type (Laptop/Desktop/Phone)	Asset ID	Additional Information
Example: Desktop	Example: Acaudsnd1314	Example: extension codes/ Mobile numbers
Laptop	ACAUDSNL2425	
iPhone 11	S/N: FK10509YN735	SIM: 8000313274682N
iPad Pro 12.9" Pack	S/N: DMP04227PV1P	SIM: 8000313274708N